

**Highland Fire District**  
Regular Meeting  
**September 12, 2017**  
7:00 PM St 1

Page 52

Commissioners:	Stephen DiLorenzo	(PRESENT)
	Benjamin Bragg	(PRESENT)
	Christian Erichsen	(ABSENT)
	John Fraino	(PRESENT)
	Alan Barone	(PRESENT)
Secretary/Treasurer	James Passikoff	(PRESENT)
District Clerk	Denise A. Holzberger	(PRESENT)
Chief	Peter Miller	(PRESENT)

Chairman Steve DiLorenzo called the meeting to order, led the salute to the flag and asked for a moment of silence for all fallen firefighters.

- 1. Approval of Minutes-** Chairman DiLorenzo asked for a motion to approve the minutes of the July 11, 2017 regular meeting.

**MOTION:** Commissioner Barone moved to approve the minutes of the July 11, 2017 meeting, Seconded by Commissioner Fraino.

VOTE: 3 Yes 0 No 1 Abstain 1 Absent

Motion carried.

**MOTION:** Commissioner Bragg moved to approve the minutes of the August 8, 2017 meeting, Seconded by Commissioner Fraino.

VOTE: 3 Yes 0 No 1 Abstain 1 Absent

Motion carried.

August 22, 2017 meeting minutes held for approval until next meeting.

- 2. Bills-** Chairman DiLorenzo asked for a motion to authorize payment of the bills as reviewed by, Commissioners Alan Barone and John Fraino and Chief Miller on September 11 2017 for the period of 8/9/17 through 9/12/17 for a total of \$187,656.39 and \$105.00 bill for reimbursement to Roger LaForge lens kit for SCBA.. It was noted that this abstract includes the 2017 LOSAP Contribution of \$140,000.

**MOTION:** Commissioner Ben Bragg moved to authorize payment of the bills submitted in the amount of \$187,656.39 and \$105 , seconded by Commissioner Alan Barone.

VOTE: 4 Aye 0 No 0 Abstain 1 Absent

Motion carried.

**3. Correspondence-** The following correspondence was received:

Certificate of Insurance received from Heritagenergy

Certificate of Insurance received from Main Brothers

**Room Requests-**

**Saturday November 11, 2017 8 am to 4 PM UCVFPA seminar requested by Mike DePaola**

**MOTION:** Commissioner Barone moved to approve the use of the community room for a UCVFPA seminar on Saturday November 11, 2017 8 Am to 4 Pm, and cars will be parked on the side road until completion of the Veteran's Day Service, seconded by Commissioner John Fraino.

VOTE: 4 Aye 0 No 0 Abstain 1 Absent

Motion carried.

**Tuesday September 19, 2017 8:30 PM to 1:30 PM Harassment Prevention Training for Town of Lloyd**

**MOTION:** Commissioner Bragg moved to approve the request for use of the community room for Harassment Prevention Training for Town of Lloyd as requested by Sgt. Roloson, seconded by Commissioner Alan Barone.

VOTE: 4 Aye 0 No 0 Abstain 1 Absent

Motion carried

**Saturday September 16, 2017 9 am to 10 am and 1 PM to 2 PM Range Training Town Lloyd Police requested by Sgt. Roloson**

**MOTION:** Commissioner Alan Barone moved to approve the Range Training Town for the Town of Lloyd Police as requested by Sgt. Roloson, seconded by Commissioner Ben Bragg.

VOTE: 4 Aye 0 No 0 Abstain 1 Absent

Motion carried

**Thursday September 21, 2017 AED/CPR meeting with Highland Rotary and Town of Lloyd Police requested by Chief Peter Miller Note: Commissioners Conference Room**

**MOTION:** Commissioner Ben Bragg moved to approve the request for use of the Conference room as requested by Chief Pete Miller for a meeting with Highland Rotary and the Town of Lloyd Police on Thursday, September 21, 2017, seconded by Commissioner John Fraino.

VOTE: 4 Aye 0 No 0 Abstain 1 Absent

Motion carried

**Saturday September 23, 2017 8 AM to 10:30 Am requested by Kevin Rizzo**

**MOTION:** Commissioner Alan Barone moved to approve the request for use of the meeting room for a meeting of the Highland Teachers for their Highway Clean-up on September 23, 2017 as requested by Kevin Rizzo, seconded by Commissioner Ben Bragg.

VOTE: 4 Aye 0 No 0 Abstain 1 Absent

Motion carried

**Saturday September 23, 2017 9 am -10 am and 1 PM to 2 PM Range Training Town Lloyd Police requested by Sgt. Roloson**

**MOTION:** Commissioner Alan Barone moved to approve the request for use of the community room For Range Training by the Town of Lloyd Police on Saturday September 23, 2017 as requested by Sgt. Roloson., seconded by Commissioner Ben Bragg.

VOTE: 4 Aye 0 No 0 Abstain 1 Absent

Motion carried

**Saturday October 21, 2017 12:00 Pm to 10 PM 25<sup>th</sup> Anniversary Party requested by Joe DeFillipo**

**MOTION:** Commissioner John Fraino moved to approve the request for use of the community room on October 21, 2017 for a 25<sup>th</sup> Anniversary Party as requested by Joe Defillipo, seconded by Commissioner Ben Bragg.

VOTE: 4 Aye 0 No 0 Abstain 1 Absent

Motion carried

**Saturday October 28, 2017 11:30 PM to 4 PM 1<sup>st</sup> Birthday party for grandson requested by Jim Christiana**

There was discussion regarding the guidelines for use that indicate membership is required for use of the room.

**MOTION:** Commissioner Bragg moved to decline the request for use of the community room by Jim Christiana as it does not meet the guidelines for use, seconded by Commissioner Fraino.

VOTE: 3 Aye 0 No 1 Abstain 1 Absent

Motion carried.

**4. New Membership-**

**Andrew Carlo Thomas Hertel**

**MOTION:** Commissioner Alan Barone moved to approve membership of Andrew Carlo Thomas Hertel pending successful completion of a physical exam, seconded by Commissioner Ben Bragg.

VOTE: 4 Aye 0 No 0 Abstain 1 Absent  
Motion carried.

**5. COMMITTEE REPORTS**

**Buildings and Grounds ST 1-**Cmrs. Bragg and Barone

Floors- Community Room and radio room floor has been stripped and waxed

Blacktop sealing- completed 9/10 and 9/11. Striping to be completed on 9/13/17

Bay Door Windows- have been cleaned

Radio Room Chairs- Corcraft has left a sample; ordering 3.

Fitness Equipment-Preventive Maintenance performed.

**Buildings and Grounds St.2-**Cmrs. Erichsen and Fraino

Water softener-installed

Tree-pending

BBQ screen- ¾ screen done. Dave K. is working on this

Exterior Light- Commissioner Bragg recommends changing the photocell

**6. New Apparatus-** nothing to report

**7. Insurance/Workers Compensation-** nothing to report

**8. Physical Fitness-**

Total reimbursed \$159.61 5 members for 1<sup>st</sup> Qtr. 2017 May 9, 2017

Total Reimbursed \$238.62 6 members for 2<sup>nd</sup> Qtr. 2017 July 10, 2017

9. **Ulster County Fire District Association-Cmrs. Bragg, DiLorenzo, Erichsen**  
**Sept 21 2017 at Highland** Commissioners Bragg, Barone and Erichsen  
**November 16 2017 at Ulster 5**

10. **Service Awards- August 2017 activity posted September 1, 2017**  
George Monteverdi is doing a great job of getting the alarm sheets to the Clerk on a timely basis.

11. **Treasurer's Report-** Treasurer Passikoff reported the following:  
August 2017 financial report distributed to Board members

Review of 2018 Proposed Budget- The Board moved meeting to the community room to conduct the review using the audio/visual system.

The proposed budget as it is shows a 4.14% increase.

Allowable NYS inflation rate for 2018 is 1.84%

Areas of difference from 2017 and 2018 :

Interest income	-600
ST.1	-5600
ST 2	+ 3900 (landscaping & Snow removal)

Items were reviewed line by line and adjusted to yield a 3.88% increase. Increase of \$45,000 is for workers Compensation Insurance premium increase due to large claim.

Resolution to Adopt Override of Tax Cap

**MOTION:** Commissioner Alan Barone moved to adopt the override of the tax cap, seconded by Commissioner John Fraino.

VOTE: 4 Aye 0 No 0 Abstain 1 Absent

Motion carried.

Resolution to Adopt 2018 Proposed Budget

**MOTION:** Commissioner Bragg moved to adopt the 2018 Proposed Budget of \$1,237,010 total Operating expenses of which \$1,159,435 is to be raised by real property taxes, which is an increase of \$45,000 from 2017 , a 3.88% increase with a \$1.163 rate per thousand, seconded by Commissioner Alan Barone.

VOTE: 4 Aye 0 No 0 Abstain 1 Absent

Motion carried.

2018 Proposed budget Hearing October 17, 2017 7 PM

12. **Public Comment-** none

13. **Chief's Report-** Chief Pete Miller reported the following:  
Chief Miller stated he will meet with Milton FD to discuss re-programing of radios

9/16/17-Auto Extrication

9/21/17-Auto Extrication

9/21/17 Stand –by at Cornwall with 31-20 *need approval*

10/11/17 Fire prevention event 6pm to 9 pm

NFPA- found out about new NFPA regulations when looking at ISO. Cost is \$1495

Officer's Duties-pending

Tow Bill-reimbursement received

Check-in system-discussion on how it is working so far (for duty night)

Probationary Status- FF1 and SCBA certification is needed to be removed from probationary status.

14. **Old Business-**

Low band radios- were sold through Govdeals.com

Hydrant Rental- bill included in this abstract.

AFDSNY- conference Saratoga Springs Friday October 13, 2017

Fire Advisory Board- Steve Lee is now on the board

15. **New Business-**

Snow Plow Proposal –received from Garone's. Same price as last year.

**MOTION:** Commissioner Fraino moved to accept Garone's proposal for snow removal for the 2017/2018 winter season, seconded by Commissioner Bragg.

VOTE: 4 Aye 0 No 0 Abstain 1 Absent

Motion carried.

Authorization for 31-20 to stand-by at Cornwall

**MOTION:** Commissioner Alan Barone moved to approve 31-20 to go to Cornwall on 9/23/17 For a standby, seconded by Commissioner Ben Bragg.

VOTE: 4 Aye 0 No 0 Abstain 1 Absent

Motion carried.

Commissioner's Badge-Chairman Dilorenzo presented Commissioner Barone with a badge.

**16. Executive Session-**

**MOTION:** At 8:30 PM, Commissioner Fraino moved to go to executive session to discuss a personnel issue relating to the employment history of an individual, seconded by Commissioner Bragg.

VOTE: 4 Aye 0 No 0 Abstain 1 Absent

Motion carried.

**17. Return to regular session and Adjournment-**

**MOTION:** Commissioner Bragg moved to return to the regular session of the meeting, and there being no further business to discuss, moved to adjourn at 9 :22 PM, seconded by Commissioner Fraino.

VOTE: 4 Aye 0 No 0 Abstain 1 Absent

Motion carried.

Respectfully submitted,  
Denise A. Holzberger, District Clerk

APPROVED BOFC mtg 10/10/2017